



**Tony Evers, Governor**  
**Dawn Crim, Secretary**

July 10, 2020

Michelle Luedtke, Clerk  
City of Delafield  
500 Genesee Street  
Delafield, WI 53018-1817  
[mluedtke@ci.delafield.wi.us](mailto:mluedtke@ci.delafield.wi.us)

**VIA EMAIL**

Re: City of Delafield Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Michelle Luedtke,

The Department has reviewed your approved ordinance and I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note that §16.06 of your ordinance specifies that electrical permits may only be issued to individuals that have been licensed by the municipality. This requirement violates [Wis. Admin. Code § SPS 316.012\(2\)](#), which lists the information required to obtain an electrical permit and allows for license exemptions identified in [Wis. Stat. § 101.862\(4\)](#). In addition, your Ordinance No. 767 removed the section describing the electrical license that §16.06 is referencing. Please update your ordinance to address this issue.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Wisconsin Building Inspections will be the electrical inspection agency responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Anthony Tadysak, at (262) 895-9078, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." The signature is written in a cursive style with a large, stylized 'M' and 'J'.

Michael D. McNally Jr.  
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau  
Anthony "Tony" Tadsak, Electrical Consultant, Technical Services Bureau  
Scott Hussinger, City of Delafield